

## Senior Talent Acquisition

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Company: Sirius Partners

Location: Hong Kong

Category: other-general

**Job Highlights** Training & development, Perm hire, Uncapped Commission Financial institution, Banking, Insurance Excellent career development, Teamwork

**Job Description** As a Technical recruiter, you'll join a team of successful recruiters who are specialists in their niche markets. Your role will involve managing the recruitment process from beginning to end, providing an exceptional level of service to clients and candidates alike. You can also expect to be involved in a range of business development and networking activities to help us build even stronger client relationships and attract new ones. At the same time, you'll look to establish a strong pipeline of high caliber candidates within your sector so we can always match the right people to the right roles.

**Key responsibilities:** Identify business opportunities by speaking to clients and candidates as well as by keeping abreast of industry developments. Exceed client expectations by building robust relationships and a detailed understanding of each client's organization and recruitment needs. Manage client roles, including by writing and placing job ads, producing weekly mail shots and head hunting. Source, select and match candidates with appropriate roles, ensuring only the highest quality candidates are put forward to clients. Arrange interviews, ensure candidates are fully briefed and provide regular communications and feedback. Organize and attend meetings with prospective clients as well as developing existing relationships.

**Requirements** Bachelors degree in human resources, Business Administration, or a related field. Proven 3-5 years experience as a Technical Recruiter, preferably within the banking, financial services, or technology industry. Strong knowledge of technology roles, including software development, data analytics, cybersecurity, IT infrastructure, and related areas. Familiarity with applicant tracking systems (ATS) and

other recruitment tools to streamline the hiring process. Excellent communication and interpersonal skills with the ability to build relationships with candidates and internal stakeholders. Results-driven mindset with a focus on achieving recruitment goals and objectives. Demonstrated ability to handle multiple priorities and work in a fast-paced, dynamic environment. Understanding of diversity and inclusion principles to promote a diverse workforce. Mature and pleasant personality with good communication skill Excellent for both written and spoken Cantonese and English, Mandarin is a plus. Less experience will be considered as Talent Acquisition Benefits MPF 5 days work Medical Insurance Annual leave Banking Holiday

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5+ years

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